

**ANIMAL RESEARCH AND SERVICE CENTRE
UNIVERSITI SAINS MALAYSIA**

Animal Laboratory Request Form

Principal Investigator/supervisor :		School/Department :	
AEA Ref No :	Contact no :		Email :
Species of Animal :		Source of Animal:	
Total no. of Animal :	Any pathogen/chemical will be use in this research? Yes <input type="checkbox"/> No <input type="checkbox"/> If yes, name the pathogen/chemical:		
Procedure:			
Date requested:		Duration	Start:
			Finish:
Name all the researcher/student required to access the lab:		1. 2. 3.	
Special lab requirements:			
Do you need assistance from ARASC? : Yes / No If yes, what kind of assistance:			
I have reviewed, understand and agree with the rules and regulations described by ARASC. (Refer to page 2) <div style="display: flex; justify-content: space-between;"> <div>Signature:</div> <div>Date:</div> </div>			
<div style="text-align: center; font-weight: bold; margin-bottom: 20px;">ARASC Section</div> <div style="display: flex; justify-content: space-between;"> <div> ARASC Ref. No: ARASC/Lab Approval : Yes <input type="checkbox"/> No <input type="checkbox"/> Date of Approval : </div> <div> Date submission: Lab No: <input type="text"/> </div> </div> <div style="display: flex; justify-content: space-between; margin-top: 50px;"> <div style="text-align: center;"> Reviewed by _____ </div> <div style="text-align: center;"> Approved by _____ Director of ARASC </div> </div>			

ARASC LABORATORIES RULES AND REGULATIONS

1. The form should be submitted 7 days before the requested date
2. Only authorized personnel (involved in the project) will be allowed to enter the laboratories
3. Eating, drinking, smoking, handling contact lenses, applying cosmetics, and storing food for human use are not permitted in laboratories
4. All procedures are carefully performed to minimize aerosols or splatters.
5. Work surfaces are decontaminated after use or after any spill of viable materials.
6. Personnel must wash their hands after handling animals and performing procedures, after removing gloves, and before leaving the laboratories
7. Researchers and students should wear laboratory coats/gowns in the laboratories. Laboratory coats should remain in the laboratories.