



ANIMAL RESEARCH AND SERVICE CENTRE (ARASC) UNIVERSITI SAINS MALAYSIA

ANIMAL ROOM REQUEST FORM

ARASC Ref. No: ARASC/Room/.....		Date Request Submitted:	
Principal Investigator/ Supervisor:		Email:	IACUC Approval No.:
Contact No.:	School/ Department:		
Species of Animal:	Strain:	Source of animal:	
Total of Animals: Male <input type="checkbox"/> Female <input type="checkbox"/>	Any pathogen will be use in this research? Yes <input type="checkbox"/> No <input type="checkbox"/>		
If yes, name the pathogen:			
Title of Research (complete):			
Duration of Research:		Date start using the room:	
		Date end of using the room:	
Name of researcher/student require access to the room:		1. 2. 3.	
Special room requirements:			
Do you need assistance from ARASC staff? Yes / No			
If yes, what kind of assistance:			
I have reviewed, understood and agreed with the rules and regulations described by ARASC. (Refer to page 2)			
Signature & Stamp:		Date:	
ARASC Section			
Approval: Yes <input type="checkbox"/> No <input type="checkbox"/>			
Date of Approval:		Signature & Stamp:	
Room No.: <input type="checkbox"/>			
..... Director of ARASC			

RULES AND REGULATIONS FOR USING ARASC FACILITIES

1. Only authorized personnel involved in the project are permitted to enter the facility and the animal room.
2. Eating, drinking, smoking, handling contact lenses, applying cosmetics, and storing food for human consumption are strictly prohibited in animal rooms or procedure rooms.
3. All procedures must be performed carefully to minimize the generation of aerosols or splatters.
4. Work surfaces must be decontaminated after use or immediately following any spill of viable materials.
5. All waste from the animal room (including animal tissues, carcasses, and contaminated bedding) must be transported in leak-proof, covered containers for proper disposal in compliance with applicable institutional or local requirements.
6. Personnel must wash their hands after handling animals and performing procedures, after removing gloves, and before leaving the animal facility.
7. Researchers and students must wear laboratory coats, gowns, and/or uniforms in the facility. Laboratory coats must remain inside the animal room. Gowns and uniforms are not to be worn outside the facility.
8. Keys to experiment rooms will be issued to authorized researchers/students for the duration of use and must be returned once all work in the animal room is completed. Keys are non-transferable and may not be shared. Failure to comply with this rule may result in loss of access to ARASC facilities.
9. Researchers/students requiring access to the facility during weekends or public holidays must inform the ARASC staff in charge for record-keeping purposes.

I have reviewed, understood and agreed with the rules and regulations described by ARASC.

Signature & Stamp :.....

Date :.....