

**ANIMAL RESEARCH AND SERVICE CENTRE  
UNIVERSITI SAINS MALAYSIA**

**LABORATORY APPLICATION FORM**

Researcher/Coordinator:		School/Department:	
USM IACUC Ref. No:	Telephone No.:	Email:	
Animal Species:	Source of Animal:	Total No. of Animal:	
Will any pathogens or chemicals be used in this research? Yes / No		If yes, please specify the pathogens / chemicals:	
Procedures:			
Date of Application:	Duration	Start Date:	
		End Date:	
Names of researchers / students permitted to enter the laboratory:			
1.			
2.			
3.			
4.			
Special laboratory requirements:			
Do you require assistance from ARASC? Yes / No		If yes, please specify the assistance required:	
I have reviewed, understood, and agree to comply with all rules and procedures stipulated by ARASC (refer to Page 2).			
Signature & Stamp:		Date:	
<b>FOR ARASC USE ONLY</b>			
<b>LABORATORY MANAGER</b>		<b>DIRECTOR</b>	
Reviewed by:		Approved / Disapproved	
Signature & Stamp		Signature & Stamp	
Date:		Date:	

## **ARASC RESEARCH LABORATORY RULES AND PROCEDURES**

1. The application form must be submitted fourteen (14) days prior to the intended laboratory usage date.
2. Only one (1) application form is to be used throughout the entire research period.
3. Only researchers and students directly involved in the research are permitted to enter the laboratory.
4. Activities such as eating, drinking, smoking, handling contact lenses, applying cosmetics, and bringing or storing food for personal use are strictly prohibited in the laboratory.
5. All procedures must be carried out carefully to minimize the formation of aerosols and splashes.
6. All work surfaces must be cleaned after use or after any spillage occurs.
7. All researchers and students must wash their hands after handling animals, after performing procedures, after removing gloves, and before leaving the laboratory.
8. Researchers and students must wear laboratory coats or gowns while in the laboratory. Laboratory coats must remain inside the laboratory at all times.