

Booking No.: ARASC/VAN/.....

Date Submitted :



**ANIMAL RESEARCH AND SERVICE CENTRE (ARASC)
UNIVERSITI SAINS MALAYSIA**

ANIMAL TRANSPORTATION VEHICLE BOOKING FORM

Principal Investigator/ Supervisor:		Email:	
Contact No:	School/ Department:		
Species of Animal:	Strain:	Total No. of Animal: Male: <input type="checkbox"/> Female: <input type="checkbox"/>	Age/ Weight:
IACUC Approval No.:			
Title of Research <i>(complete)</i>			
Date of Transport:		Pick up Time:	
Pick up Location:		Delivery Location:	
Contact Person <i>(students/ staff in charge)</i> :		Mode of Payment (please tick /)	
Contact No.:	Q Form <input type="checkbox"/> Local Order (LO) <input type="checkbox"/> Online Transfer <input type="checkbox"/>		
<p>I have reviewed, understood and agreed with the terms and conditions of ARASC animal transportation vehicle bookings described by ARASC (Refer to page 2) and I further agree to bear the travel costs imposed by ARASC.</p> <p>Applicant's Signature & Date: _____ Supervisor's Signature & Date: _____</p> <p>Official Stamp: _____</p>			
ARASC Section			
Checked by: ARASC Vehicle Officer: Date of checked: Official Stamp:		Approval: <input type="checkbox"/> Yes <input type="checkbox"/> No Date of Approval: Signature & Stamp: Director of ARASC	

TERMS AND CONDITIONS
ARASC ANIMAL TRANSPORTATION VEHICLE BOOKING

1. The reservation must be made at least one (1) month before the trip.
2. The complete booking form must be emailed to: arasc_penang.usm.my
3. ARASC will only process a complete booking form.
4. Payment must be made based on the quotation provided by ARASC prior to the service date. Failure to do so will result in the application being cancelled.
5. ARASC will disclose the application results via email.
6. The transportation of animals will only be done in the morning. This is to avoid heat stress on animals.
7. Applicants are not allowed to share the service of this vehicle with other individuals /users who intended to carry laboratory animals or other supplies during the service. If the applicant is found to be in violation of these terms and conditions, we reserve the right to revoke the application and cancel the service. This will also further affect the future application.
8. ARASC reserves the right to cancel the application if the applicant does not comply with the terms and conditions.
9. ARASC will take all the necessary care and safety measures throughout the trip.
10. ARASC will not be responsible if the animals taken are unhealthy, or experiencing any abnormality.

I have reviewed, understand and agree with the terms and conditions of ARASC animal transportation vehicle bookings described by ARASC.

Supervisor Signature and :
Official Stamp

Date :